

REPORT TO:	Customers, Performance, Resources and Governance Scrutiny Committee
REPORT NO:	COGC/34/19S
DATE:	19 September 2019
LEAD MEMBER:	N/A
CONTACT OFFICER:	Suzanne Price (Tel: 292179)
SUBJECT:	Work Programme
WARD:	N/A

1. PURPOSE OF THE REPORT

To assist the Committee in agreeing its work programme for the coming year.

2. SUMMARY

The report presents the draft work programme from September 2019 following the All Member workshops in June and the committee workshop in July undertaken to align the work programme with the Council's new in-year priorities and underpinning activities.

3. RECOMMENDATION

3.1 That the Committee considers the draft work programme at Appendix 1.

REASON FOR RECOMMENDATION

To enable the Committee to develop an outcome-focused work programme for the next 12 months and beyond

4 BACKGROUND INFORMATION

- 4.1 In June, two All Member Scrutiny Work Programme Planning workshops were held to review the topics on the scrutiny committee work programmes in order to align them with the Council's new in-year priorities and underpinning activities. All Members and Chief Officers were invited to contribute.
- 4.2 Each scrutiny committee then held a further workshop in July to consider a proposed revised work programme based on the feedback from these June workshops.
- 4.3 In considering the suggestion that the report on 'Contracts which have exceeded the agreed sum by more than 5%', the committee asked for confirmation that the Authority's Financial Regulations did not require this to be submitted to a scrutiny committee. The Chief Officer Finance & ICT has confirmed that this is the case, and that no report is required for scrutiny.
- 4.4 The draft revised work programme was shared with Lead Members and Chief Officers following the workshop. The Chief Officer Finance & ICT has suggested that the Budget Monitoring report scheduled for October be taken in November to enable the report to include a full six months' budget information.
- 4.5 The revised work programme is attached at Appendix 1.

5. IMPLICATIONS

- 5.1 **Policy Framework** – The terms of reference of this Committee are aligned to the Council's Strategic Theme 'Organisation' as set out in the Council Plan. Any topics identified will contribute to the following aims as stated in the Committee's terms of reference "To ensure that we are customer focussed and innovative, soundly organised, resourced and governed, in order to deliver the best possible outcomes for the people of Wrexham."
- 5.2 **Budget** – There are no budget implications arising from this report.
- 5.3 **Legal** – There are no legal implications arising from this report.
- 5.4 **Staffing** – There are no staffing issues arising out of the report, but Officer resource will be required to support the preparation of information for Scrutiny Committee consideration
- 5.5 **Equality/Human Rights** – This report provides information to inform a work programme and the Equality Manager has confirmed that the programme does not require an equality impact assessment as it merely sets out a timetable

5.6 **Risks** - Not applicable for a work programme planning report.

6. **CONSULTATION**

The work programme is shared with relevant Lead Members and Council Officers, the Equality Improvement Group, the Chair of the Audit Committee and the Senedd yr Ifanc.

7. **EVALUATION OF OPTIONS**

N/A

Background Papers	Location / website info.
Report to Council - Review of Scrutiny Structures and Terms of Reference – 26 March 2014	http://www.wrexham.gov.uk/MinutesData/Council/Reports/hccs3714.pdf