

<b>REPORT TO:</b>	Homes & Environment Scrutiny Committee
<b>REPORT NO:</b>	HF/121/18s
<b>DATE:</b>	14 November 2018
<b>LEAD MEMBER:</b>	N/A
<b>CONTACT OFFICER:</b>	Craig Stevens, Scrutiny Facilitator (Tel: 292253)
<b>SUBJECT:</b>	Review of Work Programme
<b>WARD:</b>	N/A

## **1. PURPOSE OF THE REPORT**

To assist Members in agreeing a list of potential scrutiny topic areas for the next 12 months and possibly longer term.

## **2. EXECUTIVE SUMMARY**

- 2.1 This report sets out the changes to the work programme agreed at the September 2018 meeting.
- 2.2 To consider the attached topic selection form at Appendix C.
- 2.3 To consider the attached scoping document for the establishment of a residents parking task and finish group at Appendix B.

## **3 RECOMMENDATION**

- 3.1 **To consider the information included in the report and to agree a work programme for the coming 12 – 18 months.**
- 3.2 **To consider a request to for a topic for this scrutiny committee to accept a report in respect of Sheltered Housing Refurbishment Programme.**
- 3.3 **To consider a scope required for the establishment of a task and finish group in respect of Residents Parking Policy.**

## **REASON FOR RECOMMENDATIONS**

For the Committee to develop an outcome focused work programme for the next 12 months and beyond.

### **4. BACKGROUND INFORMATION**

#### **4.1 The committee amended its work programme at the October meeting as follows:-**

HRA Environmental Improvement Schemes – report to be submitted to the February 2019 meeting.

Protocol for the Planning of Highway Street Furniture and other Temporary Obstructions of the Highway - that Officers consider a scope for a future report based on the discussions of the committee and this be reported back to the committee.

Residents Parking Policy – to accept the submitted topic request and consider a related task and finish group scoping document at the next meeting.

#### **4.2 Protocol for “A” Boards in the Town Centre**

Members are reminded that a scope for a possible future report on the above issue was requested on the above issue. On this basis the Committee are asked to consider the following:-

- That the previously agreed policy in respect of “A” Boards in the Town Centre be reviewed with a view to it being implemented.
- That a licensing scheme for the siting of “A “ Boards be considered and that this be reviewed in light of the available resource to deliver the service and the comments made.

#### **4.3 Residents Parking Policy**

Further to the previous decision by the Committee to establish a task and finish group to consider the issue of a residents parking policy. A draft scoping document is attached for consideration at appendix C.

Once agreed the Committee are required to appoint members to be part of the Task and Finish Group.

#### **4.4 Topic Request Form – Sheltered Housing Refurbishment Programme**

Attached at Appendix B is a topic request form that has been submitted in respect of the Sheltered Housing Refurbishment Programme. Members are asked to consider the request and if they are minded to accept this matter on

to the work programme it is requested that this be discussed at the December 2018 meeting.

#### 4.5 Future Work Programme

The Chair and Vice- Chair have considered items that are yet to be scheduled on the work programme. They have suggested the following items be scheduled as indicated:-

Right of Way improvement Plan – January 2019

Streetscene Service Standards – January 2019

Council House Lettings – March 2019

Highway Asset management Plan – April 2019.

### 5. **IMPLICATIONS**

- 5.1 **Policy Framework** – The terms of reference of this Committee are broadly aligned to the priorities in the Council’s Strategic Theme ‘Place’ as set out in the Council Plan. Any scrutiny topics identified will contribute to the terms of reference “To ensure that we support the delivery of homes that meet people’s needs and aspirations in well connected communities. To ensure that we are an environmentally responsible County Borough.”
- 5.2 **Budget** – There are no budget implications arising from this report.
- 5.3 **Legal** – There are no legal implications arising from this report.
- 5.4 **Staffing** – There are no staffing issues arising out of the report, but Officer resource will be required to support the preparation of information for Scrutiny Committee consideration.
- 5.5 **Equality/Human Rights** – This report provides information to inform a work programme and the Equality Manager has confirmed that the programme does not require an equality impact assessment as it merely sets out a timetable.
- 5.6 **Risks** – The main purpose of Scrutiny is to review and improve Council services, to make recommendations on future policy options and to act as a check and balance on the decisions made. Successful work programming and identification of issues for scrutiny, focusing on outcomes contributing to the relevant Council priorities, should minimize the risk to them not being attained/delivered.

### 6. **CONSULTATION**

6.1 The terms of reference of this Committee are closely aligned with the Strategic Themes and Priority Outcomes in the Council Plan which were informed by public consultation.

<b>BACKGROUND PAPERS</b>	<b>LOCATION</b>	<b>WEBSITE INFO.</b>